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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held remotely using Cisco WebEx, Ogbourne St George on Thursday 9th July 2020
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Robin Green [RG], Andrew Tuckey [AT], Sam Frost [SF], Bob Tanner [BT], Rachel Inglefield [RI]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Andrew Tuckey

APOLOGIES: No Apologies Received

FC20/21/023 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
None Received.

FC20/21/024 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC20/21/025 **MINUTES OF THE PREVIOUS MEETING HELD ON MAY 14TH**
Proposed RI. Seconded SF. Passed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on May 14th, 2020 be accepted as written.

FC20/21/026 **CHAIRMAN'S ANNOUNCEMENTS**
No announcements made

FC20/21/027 **POLICE REPORT**
No PCSO in attendance
The Clerk will post the Police Report on the website.

FC20/21/028 **UNITARY COUNCILLOR REPORT**
No Unitary Councillor in attendance.



FC20/21/029 **PLANNING**

New:

Application: 20/04207/FUL
Location: Bourne House and Og House, Ogbourne St George, Wiltshire, SN8 1TF
Proposal: Proposed construction of new vehicle accesses.

Still Outstanding:

Application: 20/03422/FUL
Location: The Grange, Ogbourne St George, Marlborough, Wiltshire, SN8 1SU
Proposal: Construction of agricultural barn for keeping of livestock and storage of machinery including extension to existing farm track and hardstanding (retrospective).

FC20/21/030 **TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT**

There is an initiative currently under review Nationally surrounding the Code of Conduct. The SLCC will be contributing information from regional feedback in support of bringing in proper legislation to make the Code of Conduct more legally accountable. This work is currently being looked at to consider the lack of accountability that Councils have when problems arise with a public complaint to employment issues. Currently the Monitoring Office holds limited authority to act when Council members are reported for possible code of conduct breaches. This has put enormous strain on the industry and is thought to be costing Authorities disproportionately and lacking to serve the general public over-all.

The Council agreed in 2019 for the Clerk to begin the second part of certification (CiLCA). The Clerk will begin this course in September 2020.

FC20/21/031 **TO NOTE THAT THE AUDIT EXEMPTION HAS BEEN ACCEPTED BY THE EXTERNAL AUDITOR**

It was noted by the Council that the Audit Exemption has been accepted by PKF Littlejohn, the external auditor.

FC20/21/032 **TO RECEIVE FOR INFORMATION, DISBURSEMENTS MADE SINCE THE LAST MEETING AND TO SIGN THOSE PRESENTED AT THE MEETING**

The following items are paid via direct debit and were advised at the meeting.

1&1 Internet	Website (1 month)	£1.20
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FC20/21/033 **TO CONSIDER AND AGREE A LIST OF SCHEDULED AND OVERDUE PAYMENTS THAT REQUIRE PAYMENT BUT CURRENTLY ARE UNABLE TO BE PAID DO TO COVID-19 RESTRICTIONS AND A TEMPORARY ISSUES WIT APPROVALS ON THE INTERNET BANKING PROCESS**

A copy of the cheque schedule is attached to and form part of these Minutes.



- FC20/21/034 **TO REVIEW AND SIGN THE BANK RECONCILIATIONS AS PRESENTED**
 The reconciliation for June was presented as an information document and will be signed off by the Council following the meeting by post. This document will form part of these minutes.
- FC20/21/035 **TO CONSIDER AND APPROVE THE ANNUAL INSURANCE RENEWAL WITH CAME & COMPANY AT A COST OF £437 ANNUAL**
 Proposed AT. Seconded SF. Passed.
IT WAS RESOLVED THAT the annual insurance renewal be accepted at a cost of £437 annual.
- FC20/21/036 **TO CONSIDER AND AGREE ADDITIONAL WORKS FOR THE FENCING CONTACT AT THE VILLAGE HALL**
- FC20/21/037 **TO DISMANTLE AND REMOVE EXISTING TREES AND HEDGE ON THE BOUNDARY. CLEARING ALL TIMBER AND BRASH WITH STUMPS TO ALLOW FOR AN ADDITIONAL 10M TO THE PLANNED 29 METER FENCE LINE. ADDITIONAL UPLIFT IN COST TO PREVIOUSLY AGREED WORKS FC19/20/141 OF £1173 (ADDITIONAL 10M OF FENCING AT £600 AND CLEARANCE OF SITE OF £573)**
 Proposed RI. Seconded SF. Passed.
IT WAS RESOLVED THAT the additional works as described is accepted and work will begin when nesting season is completed and the contractor is available.
- FC20/21/038 **TO DELEGATE AUTHORITY TO THE CLERK OF A CONTINGENCY FOR THE WORKS OF £500 (15%) TOTAL SPEND IN CONSULTATION WITH TWO COUNCILLORS**
 Proposed RI. Seconded SF. Passed.
IT WAS RESOLVED THAT the delegated authority of contingency of 15% in consultation with two Councillors.
- FC20/21/039 **FOR NEIGHBORING PROPERTIES TO BE GIVEN THE OPPORTUNITY TO PURCHASE A GATE TO BE AFFIXED AS PART OF THE WORKS WITH ALL COSTS ASSUMED BY THE HOMEOWNER**
 Motion lost
IT WAS RESOLVED that the Parish Council is not in support of granting neighboring properties a gate to be affixed.
- FC20/21/040 **GOVERNANCE**
- FC20/21/041 **To review and approve the Councils Standing Orders (no changes proposed).**
 Proposed AT. Seconded RI. Passed.
IT WAS RESOLVED THAT the Standing Orders be accepted for year 2020/2021



- FC20/21/042 **To review and approve the Councils Financial Regulations (no changes proposed).**
Proposed AT. Seconded RI. Passed.
IT WAS RESOLVED THAT the Financial Regulations be accepted for year 2020/2021
- FC20/21/043 **To review and approve the Councils Code of Conduct (no changes proposed)**
Proposed AT. Seconded RI. Passed.
IT WAS RESOLVED THAT the Councils Reserve Policy be accepted for year 2020/2021
- FC20/21/044 **To review and approve the Councils Risk Assessment (minor changes)**
Proposed AT. Seconded RI. Passed.
IT WAS RESOLVED THAT the Councils Risk Assessment be accepted with minor changes for year 2020/2021
- FC20/21/045 **TO RECEIVE FOR INFORMATION THE FORMAL RISK ASSESSMENT FOR THE RE-OPENING OF THE PLAY AREA AT THE VILLAGE HALL**
Received and Noted.
- FC20/21/046 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED.**
Received and Noted.
- FC20/21/047 **TO CONSIDER ITEMS OF MAINTENANCE.**
The Council has asked when bonfires will be supported again by Wiltshire Council. EM to find further guidance and circulate to the Council.

Dog mess has been highlighted as an issue during lockdown in Ogbourne St George. The Council is going to look into the cost and details surrounding a dog mess bin (RT to make inquiries) with information to be considered in the September meeting. This would be looked at for the footpath local to Jubb's Lane.

There is still concerns expressed over the issue of speeding. Many residents walk their kids to school and at times need to be on the roadway. RT to make further inquiries into signage, speed restrictions for local bins. The SID (speed indicator devise) has been discouraged due to cost and effectiveness. RT is also going to contact Ogbourne St Andrew and consult on what the village has put in place to reduce the speeding issues there.

EM asked to check with highways regarding the planned road markings for the A346 and see when Wiltshire has this planned to be completed.
- FC20/21/048 **KEY MESSAGES.**
- FC20/21/049 **NEXT MEETING.**
The next meeting will be held on Thursday 10th September 2020 at 7:30pm.



These minutes are accepted as a true and accurate record: -

Signed _____

Date _____

Summary Of Public Participation Section

No Items Raised.