OGBOURNE ST GEORGE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

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Email: parishclerk@ogbournestgeorge.org.uk
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Ivy House
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SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council held at Ogbourne St George Village Hall on Thursday 8th January 2026 commencing at 7:30pm.

Meeting started 19:58

MEMBERS PRESENT: Councillors Nicholas Burnet [NB], Sam Frost [SF], Rachel Inglefield [RI], Paul Rouse [PR]

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Nicholas Burnet [NB]

APOLOGIES: Abigail Barratt [AB], Nathalie Collister [NC]

ABSENT: None

FC25/26/148 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
Abigail Barratt [AB], Nathalie Collister [NC]

Proposed [SF], Seconded [NB]. Passed

IT WAS RESOLVED THAT The Apologies For Absence Be Accepted As Presented

FC25/26/149 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION
Rachel Inglefield [RI] declared an interest for FC25/26/152

FC25/26/150 MINUTES OF THE PREVIOUS MEETING HELD ON 13TH NOVEMBER 2025
The minutes were reviewed; the Council has numerous queries that the Clerk had not seen prior to the meeting. A decision to defer to the March meeting was taken.

Proposed [RI]. Seconded [NB]. Passed

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 13th November 2025 Be Deferred Until The March Meeting

FC25/26/151 TO RECEIVE THE CHAIRS ANNOUNCEMENTS

- Happy New Year to all Councillors
- This is Councillor Rachel Inglefield penultimate meeting before stepping down in March 2026
- Ongoing efforts needed to recruit new Councillors to fill vacancies

- The Parish Council would like to involve additional interest from members of public to sit and work with the Council in working groups to help deliver ongoing initiatives and continued community integration within the Parish.

FC25/26/152 PLANNING (Tabled Application Delivered From Wiltshire Council 7th January 2026)

PL/2025/09933

Proposal
Erection of 1no. agricultural building

Site Address
Southend House, Southend, Ogbourne St George, Marlborough, SN8 1SG

Application Type
Single Storey Rear Kitchen Extension

Outcome
No Objection – No Comment

FC25/26/153 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

Bus Shelter Replacement: Meeting scheduled for 14th January 2026 at 11:30 with GW Shelter Solutions to obtain quote for replacement. The bus shelter is a parish council asset. Wiltshire Council has a new parliamentary funding initiative for bus shelter improvements which may provide additional funding opportunities.

Hedge Work: Quotes requested from "Better Call Paul" and Bear And Badger for groundwork and a concrete pad for a storage unit to be installed. Work to be scheduled for April 2026 due to weather conditions.

Annual Survey: The Clerk is preparing the beginning of a survey for the Council and will circulate a draft annual report from Lyneham Parish Council for review and feedback.

Annual Report Document: The report format includes dialogue, photographs, and can be displayed on a loop at parish meetings. Will be circulated for review

Audit season approaching and documents will be circulated for signature. EM chasing SID registration with Wiltshire Policing. Awaiting Kevin Iles quote for shed base. Bus shelter quotes higher than expected but will continue to research. EM highlighted Wiltshire consultation on gypsy/traveller sites; no immediate local impact but monitor.

FC25/26/154 FINANCE MATTERS

FC25/26/155 To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3
None.

FC25/26/156 To Receive For Information, Disbursements Made Since The Last Meeting
Attached to these minutes:

FC25/26/157 To Consider And Approve The Schedule Of Forthcoming Payments

The following standard payments were noted as forthcoming:

Charlton Baker:	£18
Ionos Cloud:	£19.20 + £7.80
HugoFox Website:	£11.99
Kevin Iles:	£245
ID Verde:	£105.60
Tree surgery:	£550
Clerk Salary:	
Hedge cut:	£300

Proposed [NB]. Seconded [RI]. Passed.

IT WAS RESOLVED THAT The Forthcoming Payments Be Approved.

EM noted that she was seeking an additional approval for trimming the hedge as it was inhibiting the highway. One quote received from Council's grounds contractor for £300.

Proposed [NB]. Seconded [RI]. Passed.

IT WAS RESOLVED THAT The Hedge Be Cut As Soon As Possible And That The Quote From Kevin Isles For £300 Be Accepted.

FC25/26/158 To Consider And Approve The 2026-2027 Budget Recommendation Document

Proposed [NB]. Seconded [SF]. Passed.

IT WAS RESOLVED THAT The 2026-2027 Budget Document Be Approved As Presented.

FC25/26/159 To Consider And Agree The Parish Precept For 2026/2027

Proposed [NB]. Seconded [SF]. Passed.

Based on FC25/26/159 the precept will be £16,688.16

IT WAS RESOLVED THAT A Precept Request For 2026/27 Of £16,688.16 Be Sent To Wiltshire Council.

Year	A	B	C	D	E	F	G	H
2022/23	£37.86	£44.17	£50.48	£56.79	£69.41	£82.03	£94.65	£113.58
2023/24	£38.16	£44.52	£50.88	£57.24	£69.96	£82.68	£95.40	£114.48
2024/25	£40.60	£47.37	£54.13	£60.90	£74.43	£87.97	£101.50	£121.80
2025/26	£46.37	£54.10	£61.83	£69.56	£85.02	£100.48	£115.93	£139.12
2026/27	£47.63	£55.57	£63.51	£71.45	£87.33	£103.21	£119.08	£142.90
Difference for each Band £	£1.26	£1.47	£1.68	£1.89	£2.31	£2.73	£3.15	£3.78
% difference for each Band	2.72%	2.72%	2.72%	2.72%	2.72%	2.72%	2.72%	2.72%

FC25/26/160 TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES

FC25/26/161 Local Highways and Footpath Improvement Group (LHFIG)
Next Meeting Tuesday 22nd January 2026

FC25/26/162 Marlborough Area Board
Next Meeting Tuesday 10th February 2026, 19:00, The Assembly Room, Mildenhall Village

FC25/26/163 Transport Working Group – To Receive An Update [RI]
The Council were provided a detailed status report on ongoing negotiations with Wiltshire Council regarding local traffic and parking issues. The Council focused on three specific geographical priorities:

- **St. George's Close Parking:** RI reported that Wiltshire Council (Martin Cook) had responded regarding the parking issues. The proposal involves creating formal parking bays, but this requires a "percentage of residents" to be in favour. RI noted that while some residents are supportive, others are concerned about the loss of the green space.
- **The T-Junction (High Street):** Discussion took place regarding the "no parking" areas near the T-junction. There is ongoing frustration that current restrictions are not being enforced or are insufficient to ensure visibility and access for cars/buses pulling out onto the main road.
- **Autumn Lane Signage:** The "No Left Turn" or directional signage at Autumn Lane is currently inadequate, leading to driver confusion and unsafe manoeuvres. She noted the need to provide photographic evidence to Highways to prove the current signs are obscured or poorly positioned.

The Council raised a significant point of concern regarding the Highways Budget. He noted that the draft parish Council budget currently had zero allocated for new signage. The Council has "pushed back" on the idea of the Parish Council funding these improvements, arguing that if Wiltshire Council (Highways) deems them a safety necessity, they should bear the cost.

FC25/26/164 Community Spirit Initiatives Working Group
The Council discussed holding a "lessons learned" session for the Christmas event to be counselled for 2026 plans.

FC25/26/165 Communications Working Group - To Receive An Update
The Council focused heavily on the future of the village newsletter, "The Dragon". It was noted that the publication had effectively ceased since the previous editor, stepped down. The Council expressed a strong desire to revive it to maintain community engagement, proposing a frequency of three times per year (approximately every four months, targeting April, October, and December).

It was suggested that the newsletter should not be a solo burden but a collaborative effort. It was also noted that while the Village Hall Council currently manages their own communications, there is an opportunity to sync efforts. A significant portion of the discussion centered on finding a volunteer "coordinator" rather than a traditional editor to gather paragraphs from various village entities, including the School, Little Dragons, the Church, and the Village Hall.

The Council reviewed internal and external communication methods. The Council WhatsApp group was specifically praised by members for its effectiveness in providing quick updates and streamlining informal coordination.

Regarding external communications, the Clerk [EM] confirmed that meeting agendas and draft minutes are being uploaded to the website, though there is a need to ensure the public knows where to find them. There was a brief mention of the Facebook group https://www.facebook.com/groups/OggySG as a tool for pushing out "Key Messages," such as the ongoing vacancy for new Councillors. No formal report was submitted by the group, but the consensus was that digital visibility is improving.

FC25/26/166 Bell Field Working Group

The Council deferred this update to the next meeting.

FC25/26/167 TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED

[NB] received an email from the school inquiring the school defib. The Council will make a visit to the school and bring back the information to the Council.

FC25/26/168 TO CONSIDER ITEMS OF MAINTENANCE

The gate in the play park as highlighted in the ROSPA report.

FC25/26/169 KEY MESSAGES.

The Council is still looking for new Cllrs to join the Council. The precept will be submitted to Wiltshire Council by the 21st January 2026.

FC25/26/170 NEXT MEETING.

The next meeting will be held at 7:30pm on Tuesday 3rd March 2026. Ogbourne St George Village Hall

These minutes are accepted as a true and accurate record: -

Signed Sam Frost _____ Date 04/03/2026 _____

Meeting Concluded: 21:07

Summary Of Public Participation Section

Opened 19:30

a) Report from Unitary Councillor.

Cllr James Sheppard was not in attendance, and no report was provided.

b) PCSO Report

PCSO not in attendance, no report received.

c) Public Participation

A member of the public proposed relocating the under-fives play equipment closer to other equipment to improve utility, as it is currently underused. They noted that a budget of approximately £7,000 from them could cover costs and ongoing maintenance. Discussion also touched on the potential for a planted Christmas tree in that area.

Action Points:

- Clerk to liaise with the Village Hall Committee and the public representative to formulate a business case for the March meeting.
- Clerk to verify if relocating existing equipment complies with current 2025/2026 safety standards.
- SF to speak with the school secretary regarding the management, maintenance, and signposting of the defibrillator at the school.

OGBOURNE ST GEORGE PARISH COUNCIL MEETING – FULL COUNCIL MEETING
PAYMENT SCHEDULE

Payment Number	Payee	Inv Date	Payment Date	Auto Pay	Amount	Inv Number	Description
2526092	B/P to: Nicholas Burnet		04-Dec	No	£ 24.30		CS 1038470
2526093	B/P to: Shai Kelleher		04-Dec	No	£ 550.00	INV 115 (Part 2)	Tree Work
2526094	B/P to: Elizabeth Martin		04-Dec	No	£ 13.60		EXP - STAMPS
2526095	B/P to: Elizabeth Martin		04-Dec	No	£ 44.99		INV - A23940998099
2526096	B/P to: Kevin Iles		04-Dec	No	£ 245.00	4201	GRASS OCT INV 4201
2526097	B/P to: Idverde Ltd		04-Dec	No	£ 105.60		INV 10915180
2526098	B/P to: Nathalie Collister		04-Dec	No	£ 138.30		CHRISTMAS EXP
2526099	Direct Debit (IONOS CLOUD LTD.)		04-Dec	Yes	£ 19.20		V76842307-66290370
2526100	Direct Debit (GOCARDLESS)		15-Dec	Yes	£ 11.99		HUGOFOXLTD-BJ7VRJZ
2526101	Direct Debit (IONOS CLOUD LTD.)		24-Dec	Yes	£ 10.20		V85548656-61318429
2526102	Direct Debit (CHARLTON BAKER LTD)		29-Dec	Yes	£ 18.00		7J4MXSE
2526103	Service Charge		31-Dec	Yes	£ 6.00		
2526104	B/P to: Superior Plants		06-Jan	No	£ 300.00	INV 10120	Xmas Tree
2526105	B/P to: Idverde Ltd		06-Jan	No	£ 105.60		INV 10958196
2526106	B/P to: Elizabeth Martin		06-Jan	No	[redacted]		DEC SALARY
2526107	B/P to: Kevin Iles		06-Jan	No	£ 245.00		GRASS INV4222
2526108	B/P to: Elizabeth Martin		06-Jan	No	£ 25.00		ALLOWANCE DEC
2526109	B/P to: HMRC Cumbernauld		06-Jan	No	[redacted]	475PM0069832	PAYE Q3
2526110	Direct Debit (IONOS CLOUD LTD.)		06-Jan	Yes	£ 21.00		V76842307-61322288
2526111	Direct Debit (GOCARDLESS)			Yes	£ 11.99		Internet Website
2526112	Direct Debit (CHARLTON BAKER LTD)			Yes	£ 18.00		Payroll
2526113	Direct Debit (IONOS CLOUD LTD.)			Yes	£ 7.80		Email
2526114	Direct Debit (IONOS CLOUD LTD.)			Yes	£ 19.20		Email
2526115	B/P to: Elizabeth Martin			No	[redacted]		SALARY Jan
2526116	B/P to: Elizabeth Martin			No	£ 25.00		Jan ALLOWANCE
2526117	B/P to: Elizabeth Martin			No	[redacted]		SALARY Feb
2526118	B/P to: Elizabeth Martin			No	£ 25.00		Feb ALLOWANCE
2526119	B/P to: Kevin Iles			No	£ 300.00		Hedge Work
2526120	Direct Debit (IONOS CLOUD LTD.)		06-Jan	Yes	£ 21.00		V76842307-61322288
2526121	Direct Debit (GOCARDLESS)			Yes	£ 11.99		Internet Website
2526122	Direct Debit (CHARLTON BAKER LTD)			Yes	£ 18.00		Payroll
2526123	Direct Debit (IONOS CLOUD LTD.)			Yes	£ 7.80		Email
2526124	Direct Debit (IONOS CLOUD LTD.)			Yes	£ 19.20		Email
2526125	Service Charge		30-Jan	Yes	£ 6.00		Bank Fees
2526126	Service Charge		28-Feb	Yes	£ 6.00		Bank Fees

SF

Progress | RightSignature

SIGNATURE CERTIFICATE

REFERENCE NUMBER
36E2BF9D-A4B9-4BA0-AAE2-11B07AA24DA7

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 36E2BF9D-A4B9-4BA0-AAE2-11B07AA24DA7	**Document Name** OSG 080126 Meeting Final Minutes
Transaction Type Signature Request	**Filename** OSG_080126_Meeting_Final_Minutes.pdf
Sent At 04/03/2026 08:18:36 PM +00	**Pages** 7 pages
Executed At 04/03/2026 10:30:10 PM +00	**Content Type** application/pdf
Identity Method email	**File Size** 276 KB
Distribution Method email	**Original Checksum** 924d43c2f477d5cbed8ffe341bd8b45f4be6042727ddfce11fb60580e06b05a9
Signed Checksum 3a5817137d73bbecd87c3abf7a23b96648337a2c92d19fdb4e3022c8ee3f5a3c	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Sam Frost	**Status** signed	**Viewed At** 04/03/2026 10:29:14 PM +00
Email sam.frost@ogbournestgeorge.org.uk	**Multi-factor Digital Fingerprint Checksum** 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	**Identity Authenticated At** 04/03/2026 10:30:09 PM +00
Components 9	**IP Address** 104.28.40.142	**Signed At** 04/03/2026 10:30:10 PM +00
	Device Safari via Mac	
	Typed Signature Sam Frost	
	Signature Reference ID B80BCD7D	

AUDITS

TIMESTAMP	AUDIT
04/03/2026 08:18:36 PM +00	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'OSG_080126_Meeting_Final_Minutes.pdf' on Chrome via Mac from 146.198.203.137.
04/03/2026 08:18:37 PM +00	Sam Frost (sam.frost@ogbournestgeorge.org.uk) was emailed a link to sign.
04/03/2026 10:29:14 PM +00	Sam Frost (sam.frost@ogbournestgeorge.org.uk) viewed the document on Safari via Mac from 104.28.40.142.
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