



Clerk to Council: Elizabeth Martin

Website: <http://www.ogbournestgeorge.org.uk/>
Email: parishclerk@ogbournestgeorge.org.uk
Telephone: 0773 059 4658
Facebook: <https://www.facebook.com/groups/OggySG/>

Ivy House
72 The Green
Poulshot
SN10 1RT

8th July 2023

To: **Members of Ogbourne St George Parish Council**

Cc: Wiltshire Councillor for West Selkley

Dear Councillor,

You are summoned to attend the meeting of Ogbourne St George Parish Council to be held to be held at the Village Hall, Ogbourne St George on Thursday 13th July 2023 at 7:30pm for purposes of transacting business as set out in the Agenda below.

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. The Wiltshire Councillor for West Selkley, the press and public are invited to attend.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. Written statements may be sent but must be received by the Clerk at least 2 days prior to the meeting. The main Council Meeting will commence following this session

Members of the public wishing to speak during the Public Participation section are asked to please raise their hand on the evening or, preferably, email their name and phone number to the Clerk before the meeting and they will be asked to speak.

Yours sincerely,

A handwritten signature in blue ink that reads 'Elizabeth Martin'.

Elizabeth Martin
Parish Clerk



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PUBLIC PARTICIPATION

- a. Report from the Wiltshire Council Member James Sheppard for the Aldbourne and Ramsbury division.
- b. Report from the PCSO
- c. Comments from members of the public to be considered by the Council regarding items of the Agenda.

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meeting held on the 11th May and 29th June 2023.

4 CHAIRMAN'S ANNOUNCEMENTS

5 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

6 PLANNING

- a. **To receive the planning report dated 10th July 2023**
- b. **To Consider the following Planning Application from Wiltshire Council:**

No Applications for review as of 8 July 2023

7 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

- a. **To Receive An Update On The Bus Shelter Replacement**



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8 FINANCE MATTERS

- a. To Receive The Bank Reconciliations As Presented**
- b. To Receive For Information, Disbursements Made Since The Last Meeting**
- c. To Consider and Approve the Schedule of Forthcoming Payments**
- d. To Receive and Sign A Letter To Unity Trust To Adjust The Authorised Signatures To Be Three On Internet Banking To Meet The Requirements Of The Council's Financial Regulations**
- e. To Consider And Agree To Retain The Services Of Bridget Bowen As The Council's Internal Auditors For The Forthcoming Year, for the fee of £350**
- f. To Receive And Approve The Annual Renewal Of Insurance With Gallagher at £431.77 ex VAT/Administration Fee**
- g. To Consider And Agree To Nominate Two Councilors To Sign The Quarterly Bank Reconciliations (One Of Two To Sign)**
- h. To Agree And Approve Direct Debit Mandates For Reoccurring Payments (List To Be Tabled)**
- i. To Receive And Approve The Annual Renewal Membership To WALC/SLCC (Wiltshire Association Of Local Councils and Society Of Local Council Clerks) at £180.24 ex VAT**

9 GOVERNANCE

- a. To Consider And Agree The Code Of Conduct**
- b. To Agree A Date And Time For The Clerks Annual Appraisal**

10 TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES

- a. Local Highways and Footpath Improvement Group (LHFIG, formally CATG) Next Meeting 13th July 2023, Council Chamber Of Marlborough Town Hall**



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- b. Marlborough Area Board – Next Meeting 10th October 2023, 15:00, Assembly Room, Marlborough Town Hall, High Street, Marlborough, Wiltshire, SN8 1AA**
- c. Transport Working Group**
 - (a) To Consider And Agree The Participation With Wiltshire Council In The PEAS (Parish Emergency Assistance Scheme) And Any Required Equipment**
 - (b) To Receive The Notes From The Transport Working Group Meeting Held 4th July, 2023**
- d. The Community Spirit Initiatives Working Group**
- e. Communications Working Group**
- f. Bell Field Working Group**

11 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

12 TO CONSIDER ITEMS OF MAINTENANCE

13 KEY MESSAGES

14 NEXT MEETING

To Note the next meeting will be held at 7:30pm on Thursday 14th September 2023. Ogbourne St George Village Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.