OGBOURNE ST GEORGE PARISH COUNCIL

Clerk to Council: Elizabeth Martin

Website: http://www.ogbournestgeorge.org.uk
Email: parishclerk@ogbournestgeorge.org.uk
Telephone: 0773 059 4658
Facebook: https://www.facebook.com/groups/OggySG/

Ivy House
72 The Green
Poulshot
SN10 1RT

PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council held at Ogbourne St George Village Hall on Tuesday 3rd March 2026 commencing at 7:30pm.

Meeting started 19:58

MEMBERS PRESENT: Councillors Sam Frost [SF], Paul Rouse [PR], Abigail Barratt [AB], Nathalie Collister [NC], Nicholas Burnet [NB],

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: Rachel Inglefield [RI]

ABSENT: None

FC25/26/171 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Nicholas Burnet [NB], Rachel Inglefield [RI]

Proposed [SF], Seconded [PR]. Passed

IT WAS RESOLVED THAT The Apologies For Absence Be Accepted As Presented

FC25/26/172 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC25/26/173 **MINUTES OF THE PREVIOUS MEETING HELD ON 13TH NOVEMBER 2025**
Proposed [SF]. Seconded [NC]. Passed

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 13th November 2025 Be Approved As Presented

FC25/26/174 **MINUTES OF THE PREVIOUS MEETING HELD ON 8TH JANUARY 2026**
Proposed [SF]. Seconded [PR]. Passed

IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 8th January 2026 Be Approved As Presented

 NAB _____

FC25/26/175 **TO RECEIVE THE CHAIRS ANNOUNCEMENTS**

No Announcements

FC25/26/176 **PLANNING (Tabled Application Delivered From Wiltshire Council 7th January 2026)**

PL/2026/00813

Proposal
Construction of a residential dwelling with associated works.

Site Address
Rectory Farm Cottages, Jubbs Lane, Ogbourne St George

Application Type
Outline planning permission: Some matters reserved

Outcome
No Objection – No Comment

FC25/26/177 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**

Enforcement Stiles: Enforcement has been approached. Awaiting an outcome from Wiltshire.

Annual Survey: The Clerk is preparing the beginning of a survey for the Council and will circulate a draft annual report from Lyneham Parish Council for review and feedback.

Annual Report Document: The report format includes dialogue, photographs, and can be displayed on a loop at parish meetings. Will be circulated for review.

Audit: Continuing the preparation for the internal audit date to be confirmed.

Jubb's Lane Hedge Removal: Location for this is needed to make a report with Wiltshire.

Tree Removal Trainline: Clerk requested a more defined location.

Extra Bin: Contact with IDVerde has been made. The Clerk is awaiting contact from the sales team.

FC25/26/178 **FINANCE MATTERS**

FC25/26/179 **To Receive For Information, Actions Taken By The Clerk Since The Last Meeting In Accordance With FR4.1.3**

None.

FC25/26/180 **To Receive For Information, Disbursements Made Since The Last Meeting**

Ionos Cloud: £10.20 (Dec – Feb)

Ionos Cloud:	£21.00 (Dec - Feb)
Charlton Baker:	£18 (Dec - Feb)
HugoFox Website:	£11.99 (Dec - Feb)
Kevin Iles:	£300.00 (Jan)
Kevin Iles:	£245.00 (Dec)
ID Verde:	£105.60 (Dec - Feb)
Clerk Salary:	(Dec - Feb)
Clerk Allowance:	£25.00 (Dec - Feb)
HMRC:	£167.00 (Jan)
SLCC Membership:	£44.24 (Annual)
Service Charge:	£6.00 (Dec – Feb)
Hall Rent:	£250.00 (Annual)
Superior Plants:	£300.00 (Christmas)
Nathalie Collister:	£138.30 (Christmas Expenses)
Elizabeth Martin	£44.99 (Christmas Expenses)
Elizabeth Martin	£13.60 (Stamps)
Shai Kelleher	£550.00 (Tree Work)
Nicolas Burnet	£24.30 (Christmas Expenses)

FC25/26/181 **To Consider And Approve The Schedule Of Forthcoming Payments**

The following standard payments were noted as forthcoming:

Charlton Baker:	£18 (March-April)
Ionos Cloud:	£19.20 + £7.80 (March – April)
HugoFox Website:	£11.99 (March – April)
Kevin Iles:	£245 (March – April)
ID Verde:	£105.60 (March – April)
Clerk Salary:	(March – April)
Clerk Allowance	£25 (March – April)

Proposed [SF]. Seconded [AB]. Passed.

IT WAS RESOLVED THAT The Forthcoming Payments Be Approved.

FC25/26/182 **To Consider And Agree The Councils Financial Risk Assessment**

Proposed [NC]. Seconded [SF]. Passed.

IT WAS RESOLVED THAT The Councils Financial Risk Assessment Be Approved As Presented.

FC25/26/183 **To Discuss and Agree To Grant £250 To Support The Ogfest 2026 Festival Under Section 137**

A member of the public met with the Parish Council to request support and a financial grant for the Ogfest event planned to be held on 30th May 2026.

The Council considered the application and agreed that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it or all or some of its inhabitants.

Proposed [SF]. Seconded [PR]. Passed.

IT WAS RESOLVED THAT:

The Parish Council approves a grant of £250 to support the Ogfest 2026 Festival, being satisfied that the expenditure will bring direct benefit to the parish and its inhabitants, with such benefit being commensurate with the expenditure, and that the grant be funded under Section 137 of the Local Government Act 1972.

In accordance with Section 101(1)(b) of the Local Government Act 1972, the Council delegates authority to the Clerk to finalize the grant award and release the funds, subject to the event coordinator providing the Clerk with satisfactory evidence of public liability insurance, a fully completed risk assessment, and all relevant supporting documentation prior to the event.

FC25/26/184 **To Receive For Information A Change In Interest Rates On The Council Instant Access Account From 2.10% To 1.95% To Be Applied From 3rd of March 2026**
Information was received. Council shared concerns over the dropping interest rates. Council will review again in the summer.

FC25/26/185 **To Receive For Information the Financial Services Compensation Scheme (FSCS) increased its deposit protection limit from £85,000 to £120,000 per eligible person**
Information was received.

FC25/26/186 **GOVERNANCE**

FC25/26/187 **To Receive And Agree The Website Accessibility Statement**
Proposed [NB]. Seconded [SF]. Passed.

IT WAS RESOLVED THAT The Website Accessibility Statement Be Accepted As Presented.

FC25/26/188 **To Receive And Agree The Website Privacy Statement**
Proposed [SF]. Seconded [NB]. Passed.

IT WAS RESOLVED THAT The Website Privacy Statement Be Accepted As Presented.

FC25/26/189 **TO REVIEW THE QUOTE FROM GW SHELTERSOLUTIONS AND DECIDE NEXT STEPS FOR THE REPLACEMENT BUS SHELTER**
Councillors reviewed £5,404 quote. Further quotes needed. Also discussed possibility of Wiltshire grant funding and storage options for signage/equipment. (**EM** to obtain two further quotes and confirm VAT status. **NC** to explore potential use of newly-purchased garages for storage

FC25/26/190 **TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC25/26/191 **Local Highways and Footpath Improvement Group (LHFIG)**
Next Meeting TBC – Wiltshire Council has been asked to provide the information to the Clerk

FC25/26/192 **Marlborough Area Board**

Next Meeting Tuesday 10th May 2026, 19:00, The Assembly Room, Mildenhall Village

FC25/26/193 **Transport Working Group – To Receive An Update**

The letter for the parking issues in the village has been completed and delivered. The Council has received mixed responses from the community, but the potential health and safety issues involved with this have shown the Council needs to continue to support the community by asking people not to park in specific areas of concern.

FC25/26/194 **Community Spirit Initiatives Working Group**

The Council discussed and agreed that the Christmas event in 2025 was a great success and brought many people out for a good evening of fun. The Council agreed that additional advertising like a banner for the Village Hall railing would be a good suggestion for 2026.

FC25/26/195 **Communications Working Group - To Receive An Update**

Newsletter preparations underway; request for EM to provide dates and updates.

Regarding external communications, the Clerk [EM] confirmed that meeting agendas and draft minutes are being uploaded to the website, though there is a need to ensure the public knows where to find them. There was a brief mention of the Facebook group https://www.facebook.com/groups/OggySG as a tool for pushing out "Key Messages," such as the ongoing vacancy for new Councillors. No formal report was submitted by the group, but the consensus was that digital visibility is improving.

FC25/26/196 **Bell Field Working Group**

[NC] Received updated drawings from Bob. Councillors to submit to planning officer to confirm whether planning permission required. Funding opportunities discussed.
Updated drawings received from Bob. Councillors to submit to planning officer to confirm whether planning permission required. Funding opportunities discussed.

[NC] to send drawings to Wiltshire planning officer and report back.

All Councillors to contribute to grant applications once planning position clarified and contribute to organising a Village Consultation event.

FC25/26/197 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED**

Road closure notice received for early May (water works). EM to circulate. Parklands ownership investigated; land currently listed under Norwich Holdings Ltd (London address).

FC25/26/198 **TO CONSIDER ITEMS OF MAINTENANCE**

Road closure notice received for early May (water works). EM to circulate. Parklands ownership investigated; land currently listed under Norwich Holdings Ltd (London address).

FC25/26/199 **KEY MESSAGES.**

The Council is still looking for new Cllrs to join the Council.

- Grant to Ogfest 2026 has been accepted pending information being received to the Clerk
- The Council Approved the Financial Risk Assessment
- Bell Field progress is continuing to finish a business plan and present the findings to the Parish for Consultation and finalization.

FC25/26/200 **NEXT MEETING.**

The next meeting will be held at 7:30pm on Tuesday 19th May 2026. Ogbourne St George Village Hall.

Annual Village Meeting to Precede The Full Council Meeting on Tuesday 19th May 2026, Ogbourne St George Village Hall at 7:00pm.

These minutes are accepted as a true and accurate record: -

Signed Nicholas Burnett _____ Date 06/07/2026 _____

Meeting Concluded: 21:19

Summary Of Public Participation Section

Opened 19:30

a) Report from Unitary Councillor.

Cllr James Sheppard was in attendance.

Cllr James Shepherd (Wiltshire Council) – Update on Budget, Highways and Fire Service

Cllr Shepherd addressed the Council to provide an update on Wiltshire Council's current position. He advised that the most recent budget-setting process had been particularly challenging, noting that the administration's proposed budget was narrowly defeated by one vote. However, a number of its proposals were subsequently incorporated into the final agreed budget.

He outlined the ongoing financial pressures facing the Council, with approximately 80% of expenditure committed to statutory services, including a significant proportion allocated to adult social care. Although the highways budget remains substantial at around £48 million, this represents a slight reduction on previous years, and reduced government funding continues to impact the Council's ability to deliver services.

In respect of highways maintenance, Cllr Shepherd reported that the Council continues to prioritise pothole repairs, although longer-term solutions such as full resurfacing are preferred where resources allow. He highlighted that recent severe weather conditions have led to a significant deterioration in road surfaces, particularly in rural areas. Residents were encouraged to report defects using the MyWilts app to ensure issues are recorded and prioritised appropriately.

Cllr Shepherd acknowledged concerns regarding disruption from roadworks and utility works. He explained that the Council has limited control over statutory undertakers but is exploring options to incentivise more efficient working, including the potential introduction of daily road occupation charges. He also noted that emergency works cannot be scheduled and often contribute to disruption.

An update was also provided regarding the proposed closure of the Royal Wootton Bassett fire station, which is currently out to consultation, with a decision expected in June. Cllr Shepherd advised that neighbouring stations, particularly in Swindon, provide rapid response times and already attend a proportion of incidents in the area. Despite recognising the valued role of the local station, he noted that financial savings requirements are necessitating difficult decisions.

Cllr Shepherd further responded to questions regarding highways maintenance priorities and roadworks coordination, explaining that prioritisation is based on factors such as defect severity and road classification. He confirmed that, whilst enforcement mechanisms exist, current arrangements often allow statutory undertakers considerable flexibility in the timing of works.

The Chair thanked Cllr Shepherd for the update.

b) PCSO Report

PCSO not in attendance, no report received.

c) Public Participation

FC25/26/183

Progress | RightSignature

SIGNATURE CERTIFICATE

REFERENCE NUMBER
038C8E34-7704-40F6-BC40-B7857000207D

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 038C8E34-7704-40F6-BC40-B7857000207D	**Document Name** OSG 030326 Meeting Final Minutes
Transaction Type Signature Request	**Filename** OSG_030326_Meeting_Final_Minutes.pdf
Sent At 01/07/2026 03:06:56 PM +01	**Pages** 7 pages
Executed At 06/07/2026 05:13:31 PM +01	**Content Type** application/pdf
Identity Method email	**File Size** 183 KB
Distribution Method email	**Original Checksum** afeee6af8e5bd2858fd2c72cd80650c18f75f5ae94744246522709ea31aa7389
Signed Checksum aabbcb25a5a03a1c8f5241f154b6fa4f48557a91cca60c8875ca8396fbf9fd3e	
Signer Sequencing Disabled	
Document Passcode Disabled	
eIDAS Authentication Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Nicolas Burnet	**Status** signed	**Viewed At** 06/07/2026 05:11:19 PM +01
Email nicholas.burnet@ogbournestgeorge.org.uk	**Multi-factor Digital Fingerprint Checksum** 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	**Identity Authenticated At** 06/07/2026 05:13:31 PM +01
Components 9	**IP Address** 24.206.100.100	**Signed At** 06/07/2026 05:13:31 PM +01
	Device Chrome via Windows	
	Typed Signature Nicholas Burnet	
	Signature Reference ID 20B9310C	

AUDITS

TIMESTAMP	AUDIT
01/07/2026 03:06:56 PM +01	Elizabeth Martin (parishclerk@ogbournestgeorge.org.uk) created document 'OSG_030326_Meeting_Final_Minutes.pdf' on Chrome via Mac from 45.9.248.214.
01/07/2026 03:06:57 PM +01	Nicolas Burnet (nicholas.burnet@ogbournestgeorge.org.uk) was emailed a link to sign.
06/07/2026 12:05:10 AM +01	Nicolas Burnet (nicholas.burnet@ogbournestgeorge.org.uk) was emailed a reminder.
06/07/2026 05:11:19 PM +01	Nicolas Burnet (nicholas.burnet@ogbournestgeorge.org.uk) viewed the document on Chrome via Windows from 24.206.100.100.
06/07/2026 05:13:31 PM +01	Nicolas Burnet (nicholas.burnet@ogbournestgeorge.org.uk) authenticated via email on Chrome via Windows from 24.206.100.100.
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