



**Clerk to Council: Elizabeth Martin**

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**PARISH COUNCIL MEETING MINUTES**

Minutes of the Full Meeting of Ogbourne St George Parish Council  
held at Ogbourne St George Village Hall on Thursday 11<sup>th</sup> May 2023  
commencing at 7:30pm.

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**MEMBERS PRESENT:** Councillors Sam Frost [SF] Nathalie Collister [NC], Abigail Barratt [AB], Bob Tanner [BT], Rachel Inglefield [RI], Nicholas Burnet [NB], Rob Green [RG]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Sam Frost [SF]

**APOLOGIES:** None

FC23/24/001 **ELECTION OF CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**  
Proposed NB. Seconded RI. Passed.

**IT WAS RESOLVED THAT Cllr. Sam Frost Be Elected As The Chair For The Parish Council For 2023/2024.**

FC23/24/002 **ELECTION OF VICE CHAIR FOR THE ENSUING YEAR AND SIGNING OF DECLARATIONS OF ACCEPTANCE OF**  
Proposed SF. Seconded NC. Passed.

**IT WAS RESOLVED THAT Cllr. Nicolas Burnett Be Elected As The Vice Chair For The Parish Council For 2023/2024.**

FC23/24/003 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
None.

FC23/24/004 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None.

FC23/24/005 **MINUTES OF THE PREVIOUS MEETING HELD ON 9<sup>TH</sup> MARCH 2023**  
Proposed NC. Seconded RI. Passed.



**IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 9<sup>th</sup> March 2023 Be Accepted With Outlined Amendments As Noted at FC22/23/177, FC22/23/176.**

FC23/24/006 **CHAIRMAN'S ANNOUNCEMENTS**

The Chair welcomed the Council to a New Year. Keep up the good progress from the previous year.

FC23/24/007 **PLANNING**

FC23/24/008 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2023/02198](#) **Proposal**

Construction of a low-level garden wall.

**Site Address**

Rectory House, High Street, Ogbourne St George, Marlborough, SN8 1SL

**Outcome**

No Objection

[PL/2023/02713](#) **Proposal**

Construction of a low-level garden wall.

**Site Address**

Rectory House, High Street, Ogbourne St George, Marlborough, SN8 1SL

**Outcome**

No Objection

[PL/2023/01684](#) **Proposal**

Proposed Erection of 6 No Dwellings (Class C3) And Associated Works.

**Site Address**

Hedgerows, Bytham Road, Ogbourne St George, Marlborough, SN8 1TD

**Outcome**

Support In Principle



- FC23/24/009 **TO RECEIVE FOR INFORMATION, THE CLERK’S REPORT**  
 Council work is in a busy period. The information that is needed to complete the Audit is still being gathered and sent to the Auditor. There has been a delay in the information reaching the Auditor due to the continued problems with moving the banking. A letter has been prepared for the Council for this meeting instructing Lloyds to close the accounts and move the remaining monies to Unity Trust. EM will be going into Lloyds directly to instruct the Bank to carry out the instruction. The Council was made aware that Wiltshire Council needed to direct the precept money for 2023/24 to the new accounts at Unity Trust but this instruction was not followed. The first part of the precept for 2023/24 was sent to Lloyds again keeping the accounts opened.  
 Insurance renewal will be reviewed, and policy review continues to be agenda item to ensure the Council catches up from the COVID period.
- FC23/24/010 **FINANCE MATTERS**
- FC23/24/011 **TO RECEIVE THE BANK RECONCILIATIONS AS PRESENTED**  
 No reconciliations are available as Council is moving banks.
- FC23/24/012 **TO RECEIVE FOR INFORMATION, DISBURSEMENTS MADE SINCE THE LAST MEETING**  
 No disbursements have been made since the last meeting as the Council is moving banks.
- FC23/24/013 **TO CONSIDER AND APPROVE THE SCHEDULE OF FORTHCOMING PAYMENTS**  
 Deferred  
 Proposed SF. Seconded NB. Passed  
**IT WAS RESOLVED THAT Schedule Of Forthcoming Payments Be Deferred Until The Changing Of Banking Is Formally Completed.**
- FC23/24/014 **TO REVIEW AND APPROVE THE COUNCIL’S STANDING ORDERS**  
 Proposed SF. Seconded NB. Passed  
**IT WAS RESOLVED THAT The Council’s Standing Orders Be Accepted.**
- FC23/24/015 **TO REVIEW AND APPROVE THE COUNCIL’S FINANCIAL REGULATIONS**  
 Proposed SF. Seconded RG. Passed  
**IT WAS RESOLVED THAT The Council’s Financial Regulations Be Accepted.**
- FC23/24/016 **TO REVIEW AND APPROVE THE COUNCIL’S ASSET REGISTER**  
 Proposed SF. Seconded AB. Passed



The following items are to be added to the Asset Register:

Litter Picking Equipment, SID Laptop, Football Equipment, Christmas Decorations, Celebration Decorations, Coronation Garden Bench

Locations of Grit and litter bins, and SID to be added.

**IT WAS RESOLVED THAT Council’s Asset Register Be Accepted With Additions and Changes Proposed.**

FC23/24/017 **TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC23/24/018 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**

Next meetings are:

Thursday 13th July 2023 Council Chamber

Thursday 19th October 2023 Council Chamber

Thursday 25th January 2024 Council Chamber

RI was in contact with Steve Hind at Wiltshire Council to discuss the issue of the bus stop on the A346 and the Highways Improvement Form that has been submitted. Wiltshire Council currently has an issue with budget for this request and an overall interest in the project. The Parish Council believe this bus stop is in a dangerous location and could use improvements to maximise use. Wiltshire Council have asked how many people use this bus stop. It is unlikely, due to the costs associated with changes for this bus stop, that any resolutions will be found promptly.

**Action:** Wiltshire Council is going to ascertain why the bus stop has been historically placed where it is and have asked the Parish Council to identify what percentage of the village would realistically be using the stop. [RI] will email the villagers who have approached the Parish Council with concerns and have a further discussion. RI will bring back information to the next meeting.

FC23/24/019 **Marlborough Area Board – To Receive An Update**

No Update.

Next meetings are:

Tuesday 13<sup>th</sup> June 2023, 19:00

Tuesday 10<sup>th</sup> October 2023, 19:00

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?Cid=165&Year=0>



- FC23/24/020 **Transport Working Group – To Receive An Update**  
 The SID is up and working well. The Council is happy with the visual effects the SID is contributing in terms of seeing the traffic slow down through the Village. The data will be pulled off the SID in due course for review.  
 The Village Gates are now delivered, the Council will form a working group to install them. There will be some additional expense for materials. The Council to identify what is needed.  
 The signs for the Village and the Cones as agreed have been ordered and await delivery.  
 Wiltshire Council have started a new financial year. RI has sent an email asking where OSG falls on the priority list for work that needs completing e.g., white line painting etc.  
**Action:** [RI] to draft an item for the Dragon to highlight the SID and work being done in the transport group. [EM] to liaise with Adrian Turnbull to ensure that the data from the SID in OSG is shared to feed into the Wiltshire Police system for data collection and analysis for road safety.
- FC23/24/021 **To Consider And Agree To Purchase A Speed Indicator Device To Be Placed On The Road Out Of The Village Toward The A346 At A Cost Of £2850+VAT To Include A Fixing Post**  
 Proposed NB. Seconded BT. Passed.  
**IT WAS RESOLVED TO Purchase A Speed Indicator Device To Include A Fixing Post At A Cost Of £2850 Including VAT.**
- FC23/24/022 **Community Spirit Initiatives Working Group - To Receive An Update**  
 The Group welcomed the arrival of a new bench to mark the Coronation. It has been welcomed by the Village. There has been a request for the Council to discuss the lack of facilities for teenagers in the Village. The Council briefly discussed options regarding such as a basketball hoop and other ideas. The Council will continue to consider the options and possible locations and revisit in the future with additional information gathered.  
 The Council is considering ideas for the Christmas events for 2023 and will be laying out plans early this year.  
 Litter picking event for the Village was discussed and will revisit setting a date for an autumn event.  
**Action:** NC to send some pictures of the new bench and table to be posted on the website.
- FC23/24/023 **Communications Working Group - To Receive An Update**  
 Has not met. No new updates.



Action: [EM] to research protocol of adding a working group member of the public to the administration of the Parish Website.

- FC23/24/024    **Bell Field Working Group**  
 The group is considering the idea of an additional bench in the Bell Field.
  
- FC23/24/025    **TO REVIEW AND APPROVE THE MEMBERSHIP OF COMMITTEE’S, WORKING GROUPS, AND OUTSIDE BODIES**  
 Proposed SF. Seconded BT. Passed.  
  
**IT WAS RESOLVED THAT The Current Membership Of Committee’s And Working Groups And Outside Bodies Will Remain The Same For 2023/2024.**
  
- FC23/24/026    **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED**  
 EM has circulated two letters regarding the bus stop supporting the Council’s desire to replace it.
  
- FC23/24/027    **TO CONSIDER ITEMS OF MAINTENANCE**  
 Bus stop to be quoted for the Council, to be brought back to the next meeting. The notice board needs to be replaced. The Council will be looking for a larger board.  
  
 The Council has been asked by members of the public about a Village Plan. The Parish Council will review the process and information and determine if a Village Plan is beneficial at this time. More information is required for the Council to consider.
  
- FC23/24/028    **KEY MESSAGES.**  
 The Gates for the Village need to be installed.  
 The SID is installed.
  
- FC23/24/029    **NEXT MEETING.**  
 To Note the next meeting will be held at 7:30pm on Thursday 13<sup>th</sup> July 2023. Ogbourne St George Village Hall.  
 These minutes are accepted as a true and accurate record: -

Signed \_\_\_\_\_ Date \_\_\_\_\_

Meeting Concluded 20:43

**Summary Of Public Participation Section**

a) Report from Unitary Councillor.  
 Cllr James Shepherd was not in attendance.



b) PCSO Report

No PCSO in attendance and no report received.

c) Public Participation

None

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